

Cox, Elizabeth

From: Rothon, Christina
Sent: 07 September 2023 08:54
To: Licensing@thurrock.gov.uk
Cc: Cox, Elizabeth
Subject: RE: New Premises Application - 38 Dunlop Road, Tilbury

Hello,

Trading Standards have no concerns with this licence being granted. Please can you include the following terms on the licence which the applicant has accepted:

- 1. A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request.
All staff should be trained how to use it and the DPS or his appointed deputy will inspect and sign this at least once a week.
The refusals record shall be either electronic or maintained in a bound document and retained for at least {12} months from the date of the last entry.*
- 2. A Challenge 25 policy will be adopted at the premises and all staff will be trained in its operation. Any person who appears to be under the age of 25 will be asked for ID and the sale will be refused if they are unable to provide valid identification. Signage will be prominently displayed within the premises to advertise the fact a Challenge 25 policy is in operation. The premises shall clearly display signs at each point of sale. At the point of sale, such signs shall be a minimum size of 200mm x 148mm.*
- 3. The only acceptable forms of identification will be a photographic driving licence, passport or a "PASS" approved identification card.*
- 4. Written training records will be kept for all staff for the duration of their employment and for at least six months after the individual may leave employment. This should include signed and dated forms from employees that state they have received and understood the training.*
- 5. All staff engaged in the sale or supply of alcohol on the premises shall have received training in relation to the protection of children from harm (including under-age sales), how to recognise drunkenness and the duty not to serve drunk persons. Refresher training shall be carried out at least every six months.
Training records shall be kept on the premises (or otherwise be accessible on the premises) for a minimum of 12 months and made immediately available to police, trading standards or licensing authority staff upon reasonable request.*
- 6. No sale of alcohol will be made by any person who has not received training on age restricted products.*
- 7. The premises shall display prominent signage indicating [at any point of sale] [at the entrance to the premises] [in all areas where alcohol is located] that it is an offence:

{for a person under the age of 18 to buy or attempt to buy alcohol}; or {buy, or attempt to buy, alcohol for a person under the age of 18}.*

In addition, if the electronic till system has the facility to add 'till prompts' when certain items are scanned, I would also request that the following condition is added:

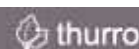
8. A system will be in operation on all electronic points of sale which prompts staff to verify the age of a purchaser when age restricted products are scanned. The licensee will conduct checks at least once every six months to ensure the system is functioning properly and keep a record of these checks.

Kind regards

Christina Rethon | Trading Standards Officer | Public Protection
Thurrock Council, Civic Offices, New Road, Grays, RM17 6SL
www.thurrock.gov.uk | 07513 485105

Please note, Mondays and Fridays are my non-working days.

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From: Cox, Elizabeth <ECox@thurrock.gov.uk> **On Behalf Of** Licensing@thurrock.gov.uk
Sent: 05 September 2023 14:30
To: ChildrensSafeGuarding@thurrock.gov.uk; EPconsultations <EPconsultations@thurrock.gov.uk>; Fire <SouthWestGroupSDP@essex-fire.gov.uk>; healthandsafety@thurrock.gov.uk; Home Office (Immigration) <alcohol@homeoffice.gov.uk>; Development.Management <DevControl@thurrock.gov.uk>; Police Licensing (licensing.applications@essex.police.uk) <licensing.applications@essex.police.uk>; PublicHealth@Thurrock.gov.uk; Trading.Standards@thurrock.gov.uk
Subject: New Premises Application - 38 Dunlop Road, Tilbury

Good afternoon,

Please find attached an application for a new Premises Licence for 38 Dunlop Road, Tilbury. Please make any representations in writing by **3 October 2023**

If you have any questions about this application please do not hesitate to get in touch.

Kind regards,

Liz

Elizabeth Cox | Licensing Officer | Public Realm
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